

Aitchison College, Lahore

INTERNET ACCEPTABLE USE AGREEMENT

Terms and Conditions

To ensure the smooth operation of the network, end users must adhere to established guidelines regarding proper conduct and efficient, acceptable, ethical and legal usage. Employees and students shall be instructed on the appropriate use of the Internet prior to being allowed access through school facilities. Employees and students shall sign attached form acknowledging they have read and understand the Internet Acceptable Use Agreement.

Acceptable Use: The use of Aitchison College computer systems and the Internet – including the use of email, chat, or instant messaging – must be in support of education and research and consistent with educational objectives, and the terms and conditions of this agreement. Use of other organizations' networks or computing resources must comply with the rules appropriate for those networks. Transmissions regulations are prohibited. These transmissions include, but are not limited to copyrighted material, threatening or obscene material or material protected by trade secret. Use for commercial activities or political lobbying is prohibited.

Privilege: The use of district computer systems and the Internet is a privilege, not a right, and inappropriate use may result in cancellation of that privilege and possible additional actions.

Network Etiquette: You are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:

Language - Do not be abusive in your messages to others. Use appropriate language. Do not swear, use vulgarities or any inappropriate language.

Privacy - Note: Electronic mail (e-mail) is not guaranteed to be private. Messages relating to or in support of illegal activities may be reported to the authorities. Illegal activities are forbidden. This includes, but is not limited to, threats, harassment, stalking and fraud. All sites and downloads may be monitored and/or blocked by Aitchison College if they are deemed to be harmful and/or not productive to educational purposes.

Disruption - Use of the network in such a way that you would disrupt or limit the use of the network by other users is prohibited. This includes distribution of jokes; lists, chain mail and other unauthorized uses of the system. Remain on the system long enough to get needed information, then exit the system.

No Warranties. Aitchison College makes no warranties of any kind, whether expressed or implied, for the information or services provided through the network. The College will not be responsible for any damages. This could include loss of data or service interruptions. While the IT Department maintains an Internet Filter to restrict access to inappropriate sites – including those with visual depictions that include obscenity, pornography, or are harmful to minors – no filter system is perfect. Ultimately, it is the user's responsibility to comply with the terms and conditions of this agreement.

Security. Security on any computer system is a high priority, especially when the system involves many users. Do not use another individual's account without written permission from that individual. Attempts to access the network as anyone other than your assigned User id may result in cancellation of user privileges. Any user identified as a security risk may be denied access to the computer resources. The installation of software such as instant messaging technology is strictly prohibited

Vandalism. Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy hardware, software, or data of another user, or any of the above listed agencies or other networks. This includes, but is not limited to, the uploading or creation of computer viruses or breaching security measures.

Safety. Do not reveal your personal information.

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Students/Staff Internet Application Form ·

Student/Employee Name: _____

Department/School: _____ Student/Employee No: _____

Device Type: _____ Device Status: (Personal or Official) _____

Asset Code (for official devices): _____ Antivirus _____

Operating system (along with license type): _____ MAC Registration _____

User compliance:

I have read the Internet Acceptable Use Agreement, and understand and will abide by its terms and conditions. · I further understand that any violation of the regulations is unacceptable and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, and school disciplinary action and/or appropriate legal action may be taken. I understand that this access is designed for educational purposes only.

Student/Employee signature

Date

Approved by the Department Head/School Head

Approved by The Principal/Bursar

Help and Support: If you experience any problem accessing the wireless/internet service on the campus, please contact the IT User Support Help Desk on Ext: 261 Or
Email: helpdesk@aitchison.edu.pk

IT Office Use

Key: _____ Password: _____

IP: _____ Information: _____

Date: _____ DHCP _____